



GURU GOBIND SINGH  
INDRAPRASTHA UNIVERSITY

(Govt. of NCT of Delhi)



Tender No : IPU/(02)CA/2023-24/ 587

Dt. 11/03/2025

**CORRIGENDUM / ADDENDUM**

**SUBJECT :- CAG EMPANELED CHARTERED ACCOUNTANT FIRM FOR INTERNAL AUDIT/ FINALIZATION OF ACCOUNTS OF THE GGSIP UNIVERSITY& PROVIDENT FUND TRUSTS FOR THE FINANCIAL YEAR 2025-26 & 2026-27-REGD**

**Reference: Notice Inviting Tender No. 503, dated 19/02/2025.**

In continuation of pre-bid meeting held on 07.03.2025, the following partial modification/addendum in the aforesaid tender notice is notified.

**A. The last date for Technical Bid has been extended to 17.03.2025 3:30 PM, from earlier scheduled as 12.03.2025 3:30 PM.**

**B. The financial bid may be submitted in two separate envelopes: -**

**Envelope-1** includes the rates of following items in Annexure-IV

1. Professional fee per annum for **PART A,B,C,D & E** Rs. \_\_\_\_\_ (in figures) (Rs. \_\_\_\_\_) (in words) (Excluding GST)
2. Professional charges for per Utilization certificate **PART F(VI)** Rs. \_\_\_\_\_ (in figures) Rs. \_\_\_\_\_ (in words) (Excluding GST)
3. Professional charges for per 15 CA form **PART F(VIII)** Rs. \_\_\_\_\_ (in figures) (Rs. \_\_\_\_\_) (in words) (Excluding GST)

**Note :** In financial comparative, the Envelop-1 will be opened first. If any firms remain lowest quoted rates of any of category of Envelope -1 then his bid for other work i.e Envelope -2 will not be opened.

**Envelope-2 :** Includes the rates of following items in Annexure-V

1. Preparation and filing of the audit return under Section 10(23C) in the prescribed form 10(B) Part F(VII) Rs. \_\_\_\_\_ (in figures) (Rs. \_\_\_\_\_) (in words) (Excluding GST)

**Note-1 :** Minimum fee for the work will be Rs 10,000/- (Rupee Ten Thousand only)

**Note-2 :** Any firm selected as per rates quoted in Annexure-IV, shall not be considered to participate in the work

**C. Method of Selection:**

The rates quoted in Annexure-IV Shall be financially analysed separately for each category and lowest of each category shall be awarded work for the category for which lowest rate quoted. Further, any firms who has been selected for the work of any category mentioned above based upon lowest rate quoted, the financial bid of that firm for part-F (VII) shall not be opened

All the intending bidders are requested to submit their respective bids accordingly. In case any bidder has submitted the bid prior to this notice, may send the rates again in the prescribed format otherwise bid will not be considered

(Praveen Kr Gupta)  
Finance Officer

**Enclosed:** Annexure-IV & Annexure-V

**Copy to:** In-charge (UITS), GGSIP University with the request to upload the communication on the University website under the link 'Tender Notice'

## Annexure -IV

### Financial Bid for the Scope of Work - PART A, B,C, D, E & F (VI & VIII)

Name of the Firm:

Address and phone No.:

#### Rates Quoted for various activities/services

1. Professional fee per annum for PART A,B,C,D & E Rs. \_\_\_\_\_ (in figures)  
(Rs. \_\_\_\_\_) (in words)  
(Excluding GST)
2. Professional charges for per Utilization certificate PART F(VI) Rs. \_\_\_\_\_ (in figures)  
(Rs. \_\_\_\_\_) (in words)  
(Excluding GST)
3. Professional charges for per 15 CA form PART F(VIII) Rs. \_\_\_\_\_ (in figures)  
(Rs. \_\_\_\_\_) (in words)  
(Excluding GST)

#### **Method of Selection**

The rates quoted in Annexure-IV Shall be financially analysed separately for each category and lowest of each category shall be awarded work for the category for which lowest rate quoted. Further, any firms who has been selected for the work of any category mentioned above based upon lowest rate quoted, the financial bid of that firm for part-F (VII) shall not be opened

**The amount quoted in words and figures should be the same failing, which the amount quoted in the words will be considered.**

Certified that:

1. All above information is correct to the best of my/our information, knowledge and belief.
2. I have read and understood all the terms & conditions of the tender document and undertake to abide by the same.

**Signature & Seal of the Authorized person**

**Dated:**

**Financial Bid for the Scope of Work - PART F (VII)**

Name of the Firm:

Address and phone No.:

**Rates Quoted for various activities/services**

Professional charges for Preparation and filing of the audit return under Section 10(23C) in the prescribed form 10(B) annually PART F(VII) Rs. \_\_\_\_\_ (in figures) (Rs. \_\_\_\_\_)(in words) (Excluding GST)

**Note :** Any firm selected as per rates quoted in Annexure-IV, shall not be considered to participate in this work and bid if any received of that firms shall not be opened.

**The amount quoted in words and figures should be the same failing, which the amount quoted in the words will be considered.**

Certified that:

1. All above information is correct to the best of my/our information, knowledge and belief.
2. I have read and understood all the terms & conditions of the tender document and undertake to abide by the same.

**Signature & Seal of the Authorized person**

**Dated:**